

# Gainford & Langton

## MINUTES OF ANNUAL COUNCIL MEETING HELD ON MONDAY 14 MAY 2018

**PRESENT:**

**COUNCILLORS:** L. Johnstone                      M. Charge  
                         D. Greenland                      J. Coomer  
                         S. Hannan                              L. Britton  
                         C. Bayles                                R. Roff  
                         Clerk: Martin Clark

**Visitors:** L. Oxley, Teesdale Mercury and Katie Richardson, Northern Echo

**Public Participation:**

No members of the public were present

*The minutes will correct the errors on numbering of the published agenda*

**AGENDA**

**1. APOLOGIES FOR ABSENCE:**

Apologies were received from Cllr's Smith & Platten

**2. ELECTION OF CHAIR FOR 2018/19:**

Cllr Britton proposed Cllr Johnstone for Chair. Proposal was seconded by Cllr Coomer

**RESOLVED:** Cllr Johnstone accepted the nomination and took the chair.

**3. DECLARATION OF OFFICE FORM SIGNED BY CHAIR:**

**RESOLVED:** Cllr Johnstone signed her declaration. Witnessed by the Clerk

**4. DECLARATIONS OF INTEREST:**

None declared

**5. PROGRAMME OF MEETINGS FOR 2017/18:**

The programme of meetings was agreed:

The first Monday in the month unless a Bank Holiday, and no meeting in August.

**6. MINUTES OF THE ORDINARY MEETING HELD ON 5 APRIL 2018:**

**RESOLVED:** The minutes were proposed as a true record by Cllr Hannan and seconded by Cllr Bayles

**7. PROGRESS REPORT:**

The Clerk referred to the report issued with the agenda.

The issue of a complaint raised over the state of repair at the garages by Eden Crest was referred to the housing association who have inspected the area. They are aware some work will be required when finance allows.

**RESOLVED:** The Progress Report as submitted was noted.

## **8. CONSULTATIONS:GYM EQUIPMENT ON REC' FIELD & HANGING BASKETS:**

The Clerk informed members of the results from the consultations. Disappointingly the number of responses was lower than expected.

Hanging baskets – remove and Christmas lights in place

13 responses

3 in favour of removing the hanging baskets

10 against any removal.

The Clerk referred to most responses referring to having both the baskets and Christmas lights in the future.

Outdoor gym equipment on the recreation field

43 responses

35 in favour of some sort of all age outdoor gym equipment

8 responses were against the idea of any equipment being placed on the field.

The Clerk referred to Gainford School pupils submitting a positive response and this was counted as 1.

**RESOLVED:** It was agreed to refer back to Awards for All with a revised application for grant funding. Cllr Hannan suggested the council also consider an application to the Charitable Trust.

## **9. FINANCE/ACCOUNTS:**

9.1 Annual Governance Statement (Section 1 of external audit)

**RESOLVED:** Cllr Charge proposed that all the requirements under Section 1 of the external audit had been met. Seconded by Cllr Britton

9.2 To approve the draft (subject to audit) 2017/18 end of year accounts and May Financial Report.

May Financial Report: The Clerk reported additional invoices requiring authorisation:

CE Walker (grass cut) £381.60

Printer ink £28.80

**RESOLVED:** The end of year accounts and May Financial Report were proposed as a true record by Cllr Charge and seconded by Cllr Coomer. Section 2 of the external audit was signed by the Clerk and Chair.

9.3 Effectiveness of Internal Audit & appointment of internal auditor for 2017/18

**RESOLVED:** Members were content with the controls in place and the effectiveness of the internal audit. It was proposed by Cllr Britton and seconded by Cllr Charge that Mrs Christine Rispin is asked to carry out the internal audit for 2017/18.

9.4 Community Event Fund:

Application for funding (grant aid) from Gainford Fun Day 2018

**RESOLVED:** Following a discussion on the fun day costs submitted it was proposed by Cllr Britton and seconded by Cllr Hannan the council will cover the cost of the climbing wall and archery (£650).

9.5 Annual Parish Insurance renewal:

The Clerk referred to the council the options from Zurich on a 3 or 5 year long term agreement

3 year £1150.93

5 year £1098.47

Both figures include insurance premium tax. These figures would only alter should this tax be increased.

**RESOLVED:** It was proposed by Cllr Charge the council move to a 5 year long term agreement with Zurich. This was seconded by Cllr Roff

**10. GENERAL DATA PROTECTION REGULATIONS:**

The Clerk informed members of the new GDPR and preparations that have been made to see the council is compliant. A Data audit has been completed and consent and privacy notices have been prepared.

The Clerk advised members that they all are responsible for ensuring data is used correctly. New council email addresses will be set up so all council related work goes through non private emails.

**11. LOCAL MAINTENANCE:**

11.1 War Memorial Cleaning

Cllr Johnstone informed members that progress has been limited due to the lack of responses from the Stonemasons. It was agreed to chase and also look at alternatives.

The Clerk informed members that work could not be carried out without ecclesiastical planning permission. The church will help with that but will need to have complete details of the work to be done.

11.2 Placement of new bench on village green (location)

A discussion took place on the options to locate the new bench for the village green.

**RESOLVED:** It was proposed by Cllr Greenland the new bench is placed on the plinth in front of the old Methodist Chapel. It would give a view down across the whole green. The proposal was seconded by Cllr Hannan

Cllr Roff will work with Mr Ryman to move and place the bench in position.

11.3 Report of the poor state of the area outside the garages at Eden Crest belonging to Teesdale Housing (North Star)

This matter was dealt with under item 7 (Progress Report)

11.4 Cllr Bayles referred to an overhanging tree branch at Station Court. The Clerk will arrange for it to be pruned.

11.5 Cllr Greenland asked if DCC still sprayed weed killer on the paths. It wasn't clear if this was still happening but Mr Ryman will be spraying, as he does every year, the main road, alley and village green paths.

11.6 Cllr Greenland referred to the mess on the bank after the daffodil displays has past. He would like to see it strimmed and cut back earlier if possible next year.

**12. COUNCILLOR MOTION:**

Cllr Greenland's motion was withdrawn as the speed survey has been published on the Neighbourhood Plan website.

**13. CORESPONDANCE:**

None

**14. NEIGHBOURHOOD PLAN:**

Cllr Britton gave a brief update to members

Continue to gather evidence with quotes coming in for flood and ecology reports

The County Plan is expected in draft in June, with consultations in August and September

It is hoped to have a meeting with DCC colleagues before engagement events

NP has a stand at the Gainford Fun Day

**15. PLANNING:**

DM/18/00997/FPA Mr Martin Cook, Garage adjacent to 40 Main Road, Gainford – Convert garage to dwelling and single storey rear extension. Noted.

**16. DATE & TIME OF NEXT MEETING:**

Monday 5 June 2016, Village Hall, Gainford (upstairs committee room)

299

Signed.....

Dated.....

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