



## **Notice of Annual Council Meeting**

Day/Date: Monday 13th May 2019  
Venue: Gainford Village Hall (Committee Room upstairs)  
Start Time: 7.00pm

**Councillors are summoned to attend**

### **Public Participation 7.00 - 7.15pm**

15-minute discussion period for members of the public to raise questions/concerns\*  
**Following this period members of the public are welcome to remain but cannot speak further on any agenda item unless invited by the Chair.**

### **AGENDA**

- 1. Election of Chair for 2019/20**
- 2. Declaration of Office form to be signed by the Chair**
- 3. Declarations of Interest:**

Members are asked to consider whether they might have a personal or a pecuniary interest in any matter included on the agenda for this meeting. If so, it is requested that any such interest be declared now. If subsequently during the consideration of any matter, it becomes apparent to any member that he/she does, indeed, have an interest, it should then be declared immediately.

- 4. Programme of meetings for 2019/20:**

1<sup>st</sup> Monday in the month excluding August (no meeting)

Should the first Monday fall on a bank holiday then the meeting is moved to the next available Monday

- 5. Minutes of the ordinary meeting held on 1 April 2019:**

To confirm the minutes of the ordinary meeting held on 1 April 2019

- 7. Progress Report:**

From the ordinary meeting held on 1 April 2019

**8. Finance/Accounts:**

8.1 Annual Governance Statement (Section 1 of external audit); 8.2 To approve the End of Year Accounts for 2018/19 (subject to audit) and May Financial Report; 8.3 Effectiveness of Internal Audit & appointment of internal auditor for 2018/19

**10. Local Maintenance:**

**11. Correspondence:**

**12. Neighbourhood Plan:**

Members to receive a verbal update from Cllr Britton on progress and the engagement event held on the 12<sup>th</sup> May.

**13. Planning:**

DM/19/01146/FPA – David Hyde, 7 Waters End, Gainford – Replace conservatory with single side extension

**14. Date & time of next ordinary meeting:**

Monday 3 June 2019, Village Hall, Gainford (Supper Room)

**Annual Parish Meeting: Monday 20th May 2018, Village Hall (Supper Room)**

Martin Clark MILCM, Clerk. T: 01388 835712 (after 5pm) or 07908 442413

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