



**Notice is hereby given that the next meeting of the Parish Council will be held on:**

**Day/Date**      **Wednesday 6 October 2021**  
**Time:**            **7.00p.m.**  
**Venue:**          **Gainford Village Hall**

**Councillors are summoned to attend**

**Signed:** *Martin Clark*  
**Parish Clerk**

**Public Participation 7.00 - 7.15pm**

15-minute discussion period for members of the public to raise questions from items on the agenda.

**AGENDA**

**1. Acceptance, or otherwise of apologies**

None to date

**2. Declarations of Interest:**

Members are asked to consider whether they might have a personal or a pecuniary interest in any matter included on the agenda for this meeting. If so, it is requested that any such interest be declared now. If subsequently during the consideration of any matter, it becomes apparent to any member that he/she does, indeed, have an interest, it should then be declared immediately.

**3. Minutes of the ordinary meeting held on 1 September 2021**

To approve the minutes of the council meeting held on the 1 September 2021

**4. Personnel Sub Committee**

To establish a parish council sub committee to manage staffing matters.

**Recommendation** – (a) That the council establish the personnel sub committee with 3 members; and (b) that the terms of reference and schemes of delegation are established.

**5. Finance**

5.1 October meeting reconciliation and payments

**Recommendation** – To approve the October reconciliation and invoices for

5.2 Submitted - Completion of the 2020/21 Annual external audit

**Recommendation** – That the information is noted.

**6. Allotments (St Peter's)**

Members to receive a verbal report from Cllr's Kennan & Buckley

## **7. Local Maintenance/Village Issues**

7.1 To receive verbal reports from councillor's village walk abouts.

7.2 Christmas tree ordered for island – delivery 25<sup>th</sup> November

7.3 Remembrance Sunday – Wreath ordered for laying at service by Chair.

## **8. Correspondence**

Submitted – Details of correspondence received

UTASS	First Aid courses
DCC	Covid Hero nominations
DCC	Winter maintenance
Charities Buying Group	Health checker
Durham Employment and skills	Training opportunities
DCC	Hedge laying competition
DCC	Covid Heroes

## **9. Planning**

No planning applications received for comment.

## **10. Community Sports**

Cllr Hannan will give a short verbal report on the outcomes from the summer sports sessions and plans for future events/grants

## **11. Raby Stakeholder Meetings**

A verbal update will be given on any recent stakeholder group meetings.

## **12. Statement of Community Engagement**

Submitted – draft document

Item deferred from September meeting.

**\*Members of the public should contact the Clerk if they have any matters to be raised within the public participation period that relate to the business to be conducted on this agenda.**

**Website: [www.gainfordlangtonparishcouncil.org.uk](http://www.gainfordlangtonparishcouncil.org.uk)**

**Martin Clark, Parish Clerk.**

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