

# Gainford & Langton

## MINUTES OF ANNUAL PARISH COUNCIL MEETING

WEDNESDAY 17 MAY 2023

**COUNCILLORS:** Wilkinson, Jackson, Platten & Hannan

**Clerk:** Martin Clark

**Visitors:** None

### 1. Election of Chair for 2023/24

Cllr Andrew Wilkinson was proposed and seconded.

**Resolved** – That Cllr Andrew Wilkinson be duly elected to the Chair of Gainford & Langton Parish Council for the municipal year 2023/24

### 2. Declaration of Office form

### 3. Declarations of Interest

Members are asked to consider whether they might have a personal or a pecuniary interest in any matter included on the agenda for this meeting. If so, it is requested that any such interest be declared now. If subsequently during the consideration of any matter, it becomes apparent to any member that he/she does, indeed, have an interest, it should then be declared immediately.

**Resolved** – No personal or pecuniary declarations were made.

### 4. Programme of Meetings 2023/24

The 1<sup>st</sup> Wednesday in the month excluding August (no meeting)

7 June, 5 July, 6 September, 4 October, 8 November, 6 December 2023, 3 January 2024, 7 February, 6 March, & 3 April 2024.

**Resolved** - That the information be noted.

### 5. Minutes of Ordinary Meeting held on 5<sup>th</sup> April 2023

**Resolved** – That the minutes of the meeting held on Wednesday 5<sup>th</sup> April 2023 be approved.

### 6. Financial Regulations.

Annual review of Financial Regulations.

Item deferred until June meeting.

### 7. Finance/Accounts

7.1 Annual Governance Statement (Section 1 of external audit)

**Resolved** – That the Annual Governance Statement be approved.

7.2 Received - End of Year Accounts for 2023/24 (draft)

**Resolved** – (a) That the draft end of year accounts be received and noted; and (b) That the external audit document be signed at the June meeting.

## 8. Local Maintenance/Village Issues

### 8.1 GAP updates

Cllr Wilkinson gave members a verbal update on how things were progressing with the Diocese in order for the council to secure a long term lease. The proposed designs had been shared with the school and toddler group. The application for grant funding had been submitted.

**Resolved** – That GAP be placed on the June agenda.

### 8.2 Gas Governor Balmer Hill

**Resolved** – (a) That a site visit be arranged to discuss the above ground Gas Governor; and (b) That Cllr Platten attend the meeting.

### 8.3 Coronation Weekend/Volunteer Day

A great turn out despite the weather. A big thank you to all who came out.

### 8.4 Council Store

A request has been received from the village hall to store new chairs in the parish council store. This would enable easier access and movement of the chairs for events being held on the village green.

It was further referred that the store requires the roof repairing and shelving put up to move the council paperwork off the floor space.

**Resolved** – (a) That the village hall be granted permission to store chairs in the store; (b) That a written agreement between the village hall and the parish council be put in place; and (c) That shelving is put up in the store.

## 9. Correspondence

Submitted – Details of correspondence received.

TAP	AGM – Board Meeting
Durham Community Action	Youth Activities
Durham County Council	Consultation on proposed boundary changes

**Resolved** – That the information be noted.

## 10. Councillor Resignations

To advise members of the resignations from the Parish Council of Cllr's Abbi Walker and Maura Kennan. The vacancies will be posted in the prescribed manner.

The council recorded their thanks for the service both councillors had given.

**Resolved** – That the information be received and noted.

## 11. Planning

**Approved – DM/21/0210/FPA** – Demolition of building – Site of former St Peter's School.

Members were advised that a Durham County Council planning officer will attend the July meeting to discuss the approval and actions in more detail.

**Resolved** – That the information be received and noted.

**12. Date & time of next ordinary meeting**

Wednesday 7 June 2023 7pm